

LAKEWOOD RANCH STEWARDSHIP DISTRICT

Schroeder-Manatee Ranch, Inc.

14400 Covenant Way, Lakewood Ranch, Florida 34202

Minutes - Board of Supervisor's Meeting

December 2, 2016, 9:00 a.m.

Present and constituting a quorum:

Rex Jensen	Board Member
Tony Chiofalo	Board Member
Scott Almand	Board Member
Jim Schier	Board Member
Richard Bedford	Board Member

Also present were:

Hank Fishkind	Fishkind & Associates
Lindsay Whelan	Hopping Green & Sams (by phone)
Herb Boatner	Bryant, Miller & Olive (by phone)
Mike Kennedy	Stantec
Rob Engel	Stantec
Pat Neal	NEAL Communities
Bob Simons	SMR
Dan Perka	SMR
Deborah Byerly	SMR
Mike Blackrick	SMR

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Dr. Fishkind called the meeting to order and proceeded with the roll call. The members in attendance are as outlined above.

There were no comments from the public.

SECOND ORDER OF BUSINESS

Administrative Matters

**Consideration of Minutes of the
November 4, 2016 Board of Supervisors
Meeting and the November 8, 2016
Landowners' Election**

Dr. Fishkind presented the minutes from the previous meetings and asked if there were any questions or comments.

On MOTION by Mr. Almand, seconded by Mr. Bedford, with Mr. Almand, Mr. Bedford and Mr. Schier all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved the minutes of the November 4, 2016 Board of Supervisors Meeting.

Dr. Fishkind noted that the minutes reflect that Mr. Jensen and Mr. Chiofalo were elected to the Board of Supervisors.

On MOTION by Mr. Bedford, seconded by Mr. Schier, with Mr. Almand, Mr. Bedford and Mr. Schier all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved the minutes of the November 8, 2016 Landowners' Election.

THIRD ORDER OF BUSINESS

**Consideration of Resolution 2017-03,
Canvassing and Certifying the Results
of the Landowners' Election**

Dr. Fishkind presented the resolution certifying the results of the Landowners' Election.

On MOTION by Mr. Bedford, seconded by Mr. Schier, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved Resolution 2017-03, Canvassing and Certifying the Results of the Landowners' Election.

FOURTH ORDER OF BUSINESS

**Oath of Office of Newly Elected Board
Members**

Dr. Fishkind administered the Oath of Office to Mr. Jensen and Mr. Chiofalo.

FIFTH ORDER OF BUSINESS

**Consideration of Resolution 2017-04,
Appointing District Officers**

Dr. Fishkind recommended keeping the current slate of officers.

On MOTION by Mr. Bedford, seconded by Mr. Almand with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved Resolution 2017-03, keeping the current slate of officers.

SIXTH ORDER OF BUSINESS

Business Matters

**Consideration of Resolution 2017-05,
Prompt Payment Policies and
Procedures**

Dr. Fishkind presented resolution 2017-05. Ms. Whelan noted that the resolution was introduced as a cautionary measure and was not a reflection of any current issues.

On MOTION by Mr. Bedford, seconded by Mr. Chiofalo, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved Resolution 2017-06, Prompt Payment Policies and Procedures.

SEVENTH ORDER OF BUSINESS

Consideration of Kimley-Horn and Associates, Inc. Individual Project Order Number 6, Lakewood Ranch Boulevard Extension

Mr. Simon presented the IPO in the amount of \$105,000.

On MOTION by Mr. Schier, seconded by Mr. Bedford, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved the Kimley-Horn and Associates, Inc. Individual Project Order Number 6, Lakewood Ranch Boulevard Extension.

EIGHTH ORDER OF BUSINESS

Consideration of Quit Claim Deed between the District and Lakewood Ranch Commerce Park Owners Association, Inc.

Mr. Perka provided details on the Quit Claim Deed. There was a discussion regarding the maintenance responsible of the area. District Engineer will research and present to the Board at the next meeting.

On MOTION by Mr. Schier, seconded by Mr. Bedford, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved the Quit Claim Deed between the District and Lakewood Ranch Commerce Park Owners Association, Inc.

NINTH ORDER OF BUSINESS

Financial Matters

Draw Requests & Requisitions

Mr. Almand presented for the Board’s Consideration:

Requisition List for Draw No. 11 for The Villages of Lakewood Ranch South - Series 2016 A Bond

On MOTION by Mr. Chiofalo, seconded by Mr. Schier, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved Draw No. 11 for The Villages of Lakewood Ranch South – Series 2016 A.

Mr. Kennedy pointed out a significant savings in sales tax.

Requisition List for Draw No. 23 for Lakewood Centre North – Series 2015 A

On MOTION by Mr. Chiofalo, seconded by Mr. Schier, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved Draw No. 23 for Lakewood Centre North - Series 2015 A.

**Requisition List No. 21
The Villages of Lakewood Ranch South
– Pre-Funding**

On MOTION by Mr. Chiofalo, seconded by Mr. Schier, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District accepted the Pre-Funding and approved payment of Requisition No. 21 for The Villages of Lakewood Ranch South.

**Requisition List No. 5
Masters Ave. East & Bourneside Road
– Pre-Funding**

On MOTION by Mr. Chiofalo, seconded by Mr. Schier, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District accepted the Developer Funding and approved payment of Requisition No. 5 for Masters Avenue East & Bourneside Road.

TENTH ORDER OF BUSINESS

Compilation Report

There were no comments to the report.

ELEVENTH ORDER OF BUSINESS

Staff Reports

Manager’s Report – No Report

Attorney’s Report – No report

Engineer’s Report – Mr. Engel presented for the Board’s approval:

**Specific Authorization No. 75 (Revised)
Services Associated with Lakewood
Ranch Stewardship District
Northeast Sector Master Drainage
Study**

On MOTION by Mr. Chiofalo, seconded by Mr. Chiofalo, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved Specific Authorization No. 75 (Revised).

Mr. Kennedy presented for the Board’s approval:

**Change Order No. 37 under Specific
Authorization No. 47
Villages of Lakewood Ranch Master
Drainage Plan and Permitting
(Lake Depth Hydrographic Surveying)**

On MOTION by Mr. Chiofalo, seconded by Mr. Almand, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved Change Order No. 37 under Specific Authorization No. 47.

Mr. Simon presented for the Board's approval:

**Change Order No. 35 under Specific Authorization No. 49
Villages of Lakewood Ranch – Deer Drive Project
Northeast Sector Master Drainage Study**

On MOTION by Mr. Chiofalo, seconded by Mr. Almand, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved Change Order No. 35 under Specific Authorization No. 49.

Mr. Engel presented for the Board's approval:

**Change Order No. 12
Frederick Derr & Company, Inc.
Wood Fern Trail
Final Balancing Change Order**

On MOTION by Mr. Almand, seconded by Mr. Chiofalo, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved Change Order No. 12, Frederick Derr & Company, Inc.

TWELFTH ORDER OF BUSINESS

Supervisor Requests

There were no Supervisor requests.

THIRTEENTH ORDER OF BUSINESS

Audience Comments

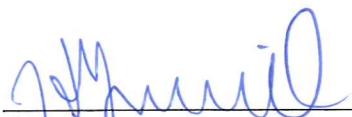
There were no audience comments.

FOURTEENTH ORDER OF BUSINESS

Adjournment

Mr. Jensen asked for a motion to adjourn.

On MOTION by Mr. Bedford, seconded by Mr. Schier, with all in favor, the Board of Supervisors of Lakewood Ranch Stewardship District moved to adjourn the December 2, 2016 meeting.


Secretary/Assistant Secretary


Chairperson/Vice-Chairperson