

LAKWOOD RANCH STEWARDSHIP DISTRICT

Schroeder-Manatee Ranch, Inc.

14400 Covenant Way, Lakewood Ranch, Florida 34202

Minutes - Board of Supervisor's Meeting

July 7, 2017, 9:00 a.m.

Present and constituting a quorum:

Tony Chiofalo	Board Member
Scott Almand	Board Member
Jim Schier	Board Member
Richard Bedford	Board Member

Also present were:

Jane Gaarlandt	Fishkind & Associates
Lindsay Whelan	Hopping Green & Sams
Misty Taylor	Bryant, Miller & Olive (by phone)
Herb Boatner	Bryant, Miller & Olive (by phone)
Brett Sealy	MBS (by phone)
Rob Engel	Stantec
Dan Perka	SMR
Bob Simons	SMR
Louis Lawman	SMR
Roger Aman	SMR
Deborah Byerly	SMR

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Ms. Gaarlandt called the meeting to order and proceeded with the roll call. The members in attendance are as outlined above.

There were no comments from the public.

SECOND ORDER OF BUSINESS

Administrative Matters

Consideration of Minutes of the June 2, 2017 Board of Supervisors Meeting

Mr. Chiofalo presented the minutes from the previous meetings and asked if there were any questions or comments.

On MOTION by Mr. Bedford, seconded by Mr. Almand, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved the minutes of the June 2, 2017 Board of Supervisors Meeting as presented.

THIRD ORDER OF BUSINESS

Business Matters

Consideration of Bid Award for the Masters Avenue Extension to Bourneside Boulevard

- A. Award Recommendation Letter and Bid Tabulation**
- B. Resolution 2017-16, Award of Contract**

Mr. Engel presented the recommendation for awarding the contract for the Masters Avenue Extension to Bourneside Boulevard to Frederick Derr & Company, Inc. for the total bid amount of \$4,148,235.60, which is within the project budget of approximately \$4.4 million.

On MOTION by Mr. Almand, seconded by Mr. Schier, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved Resolution 2017-16, Awarding the Contract for the Masters Avenue Extension to Bourneside Boulevard to Frederick Derr & Company, Inc.

FOURTH ORDER OF BUSINESS

Consideration of Agreements between the District and SMR Farms, LLC – Lorraine Road Project

- **Tree Installation Services and Materials**
- **Landscape Understory, Mulch and Sod Installation Services and Materials**

Mr. Lawman reviewed the agreements for \$297,905.00 and \$194,753.00, respectively, both within budget and under the statutory bid threshold. Ms. Whelan noted that per Mr. Lawman's experience, it was appropriate to split the landscape installation project due to the type of plant material being installed.

On MOTION by Mr. Schier, seconded by Mr. Bedford, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved the Agreement between the District and SMR Farms, LLC, Lorraine Road Project for Tree Installation Services and Materials.

On MOTION by Mr. Almand, seconded by Mr. Schier, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved the Agreement between the District and SMR Farms, LLC, Lorraine Road Project for Landscape Understory, Mulch and Sod Installation Services and Materials.

FIFTH ORDER OF BUSINESS

Consideration of Agreements between the District and Irrigation Design Associates, Inc. – Lorraine Road Project

- **Irrigation Main Line Installation Services and Materials**
- **Irrigation Zones, Valves and Controllers Installation Services and Materials**

Mr. Lawman reviewed the agreements for irrigation installation services and materials for \$166,906.67 and \$206,302.00, respectively, both within budget and under the statutory bid threshold. As noted by Ms. Whelan, per Mr. Lawman’s experience, it was appropriate to split the irrigation installation project due to the scope of work and type of improvements being installed.

On MOTION by Mr. Bedford, seconded by Mr. Schier, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved the Agreement between the District and Irrigation Design Associates, Inc. for Irrigation Main Line Installation Services and Materials, Lorraine Road Project.

On MOTION by Mr. Bedford, seconded by Mr. Schier, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved the Agreement between the District and Irrigation Design Associates, Inc. for Irrigation Zones, Valves and Controllers Installation Services and Materials, Lorraine Road Project.

SIXTH ORDER OF BUSINESS

Consideration of Landscape and Irrigation Maintenance Services between the District and Juniper Landscaping of FL, LLC (Villages of Lakewood Ranch, Deer Drive)

Mr. Lawman reviewed the maintenance services agreement with Juniper landscaping for a total amount of \$135,333.00. Mr. Lawman noted that the District currently have seven (7) landscape maintenance vendors.

On MOTION by Mr. Bedford, seconded by Mr. Almand, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved the Landscape and Irrigation Maintenance Services Agreement with Juniper Landscaping of FL, LLC (Villages of Lakewood Ranch, Deer Drive).

Mr. Simons provided updates on the Lorraine Road project. Mr. Aman provided updates on Deer Drive signage.

SEVENTH ORDER OF BUSINESS

Financial Matters

Draw Requests & Requisitions

Mr. Almand presented for the Board’s Consideration:

Requisition List for Draw No. 1 for Del Webb - Series 2017 A Bond

On MOTION by Mr. Schier, seconded by Mr. Bedford, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved Draw No. 1, Del Webb – Series 2017 A Bond.

**Requisition List for Draw No. 30 for
Lakewood Centre North – Series 2015 A
Bond**

On MOTION by Mr. Schier, seconded by Mr. Bedford, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved Draw No. 30 for Lakewood Centre North - Series 2015 A Bond.

**Requisition List for Draw No. 18 for The
Villages of Lakewood Ranch South -
Series 2016 A Bond**

On MOTION by Mr. Schier, seconded by Mr. Bedford, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved Draw No. 18 for The Villages of Lakewood Ranch South – Series 2016 A.

**Requisition List No. 28
The Villages of Lakewood Ranch South
– Pre-Funding**

On MOTION by Mr. Schier, seconded by Mr. Bedford, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District accepted the Pre-Funding and approved payment of Requisition No. 28 for The Villages of Lakewood Ranch South.

**Requisition List for Draw No. 4
NE Sector
– Pre-Funding**

On MOTION by Mr. Schier, seconded by Mr. Bedford, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District accepted the Developer Funding and approved payment of Requisition No. 4 for the NE Sector.

**Requisition List No. 12
Masters Ave. East & Bourneside Road
– Pre-Funding**

On MOTION by Mr. Schier, seconded by Mr. Bedford, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District accepted the Developer Funding and approved payment of Requisition List No. 12 for Masters Avenue East & Bourneside Road.

**Requisition List No. 4
Lakewood Centre South
– Pre-Funding**

On MOTION by Mr. Schier, seconded by Mr. Bedford, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District accepted the Pre-Funding and approved payment of Requisition No. 4 for Lakewood Centre South.

EIGHTH ORDER OF BUSINESS

Compilation Report

There were no comments to the report.

NINTH ORDER OF BUSINESS

Staff Reports

Manager’s Report – No Report

Attorney’s Report – No Report

Engineer’s Report – Mr. Engel presented for the Board’s approval:

**Specific Authorization No. 81
Services Associated with Lakewood
Ranch Stewardship District
Northeast Sector Transportation Impact
Analysis**

On MOTION by Mr. Almand, seconded by Mr. Bedford, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved Specific Authorization No. 81.

**Change Order No. 1
Woodruff & Sons, Inc.
Lorraine Road Water Main Extension
Deletion of Directional Drill and
Addition of Jack & Bore**

On MOTION by Mr. Bedford, seconded by Mr. Almand, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved Change Order No. 1, Woodruff & Sons, Inc.

**Change Order No. 2
Woodruff & Sons, Inc.
Lorraine Road Water Main Extension
Quantity Overages: Sodding, 4”
Concrete S/W and 16” DIP WM**

On MOTION by Mr. Almand, seconded by Mr. Schier, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved Change Order No. 2, Woodruff & Sons, Inc.

**Change Order No. 11
E.T. MacKenzie of Florida, Inc.
Villages of Lakewood Ranch –
Lakewood Ranch Blvd. Project
Additions/Reductions for Clearing &
Earthwork and Roadway & Pavement**

Mr. Engel confirmed that the change order is within budget.

On MOTION by Mr. Schier, seconded by Mr. Bedford, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved Change Order No. 11, E.T. MacKenzie of Florida, Inc.

TENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Chiofalo noted that the most recent marketing reports have Lakewood Ranch as number three (3) in the nation for home sales from January 1 through June 30.

There were no Supervisor requests.

ELEVENTH ORDER OF BUSINESS

Audience Comments

There were no audience comments.

TWELFTH ORDER OF BUSINESS

Adjournment

Mr. Chiofalo asked for a motion to adjourn.

On MOTION by Mr. Bedford, seconded by Mr. Schier, with all in favor, the Board of Supervisors of Lakewood Ranch Stewardship District moved to adjourn the July 7, 2017 meeting.


Secretary/Assistant Secretary


Chairperson/Vice-Chairperson