

# LAKWOOD RANCH STEWARDSHIP DISTRICT

Schroeder-Manatee Ranch, Inc.  
14400 Covenant Way, Lakewood Ranch, Florida 34202

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## Minutes - Board of Supervisor's Meeting

June 2, 2023, 9:00 a.m.

Attending and constituting a quorum:

Rex Jensen  
Scott Almand  
Ed Hunzeker

Chair Person  
Treasurer/Assistant Secretary  
Assistant Secretary

Also attending were:

Jane Gaarlandt	PFM Group Consulting LLC	
Jennifer Glasgow	PFM Group Consulting LLC	(by phone)
Jorge Orsini	PFM Group Consulting LLC	(by phone)
Kevin Plenzler	PFM Financial Advisors LLC	(by phone)
Brent Wilder	PFM Financial Advisors LLC	
Jonathan Johnson	Kutak Rock	
Heather Ross	LWRSD	
Tracy Caridi	LWRSD	
Anne Ross	LWRSD	
Brett Sealy	MBS	(by phone)
Sete Zare	MBS	(by phone)
Misty Taylor	BMO	
Sarah Warren	BMO	(by phone)
Bob Simons	SMR	
Rob Engel	Stantec	
Scott Schuhle	US Bank	(by phone)
Matt Taylor	Public	

## FIRST ORDER OF BUSINESS

### Call to Order and Roll Call

Ms. Gaarlandt called the meeting to order and proceeded with the roll call. The members in attendance are as outlined above.

### Public Comments

There were no public comments.

## SECOND ORDER OF BUSINESS

### Administrative Matters

#### Consent Agenda

Mr. Jensen presented the consent agenda:

- i. Minutes
  - May 5, 2023 Board of Supervisors Meeting
- ii. Braden River Utilities, LLC Reclaimer Water Agreements
  - City of Bradenton – Assignment and Extension
  - City of Sarasota – Assignment
  - Manatee County – Assignment

- iii. **C12 Environmental Services Agreement for FDEP Biochar Nutrient Removal Project**
- iv. **Acquisition Agreement between the District and Toll Brothers**
- v. **Engineer's Report**
  - **Change Order No. 127 Under Specific Authorization No. 109 Stantec Waterside East-west Roadway (Blue Lake Road) Project**
  - **Change Order No. 17 Woodruff & Sons, Inc. Waterside Place Boulevard and Waterside Place Park Earthwork Extras for November – Waterside Park off of Deer Drive: Grade area south of Volleyball courts for drainage; F&I Red 9 Button sign at end of Phase 2 Sidewalk**
  - **Proposal E.T. MacKenzie of Florida, Inc. Lakehouse Cove Phases 5 & 6 24" RCP from Blue Lake Road to Lake Ibis (Structure BB-31C to Structure 31C)**

On MOTION by Mr. Almand, seconded by Mr. Hunzeker, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved the items on the consent agenda.

### **THIRD ORDER OF BUSINESS**

#### **Business Matters**

#### **Consideration of Matters Relative to the Utility Revenue Bonds, Series 2023 (System Acquisition Project)**

##### **A. Other Matters** (provided under separate cover)

Mr. Johnson provided updates on the status of the offering document noting that the results would be brought back to the Board at the July 7th meeting. No action items.

### **FOURTH ORDER OF BUSINESS**

#### **Consideration of Resolution 2023-19, Approving Proposed Budgets for Fiscal Year 2023-2024 and Setting a Public Hearing Thereon**

Ms. Ross presented the budget and provided a brief overview noting that the overall budget increased 6.5% or \$670,000. \$300,000 requested from FEMA is still outstanding. A couple of initiatives are in the works for the next year, a GSI System to locate both Stewardship and BRU assets, as well as a Stormwater System Program.

On MOTION by Mr. Almand, seconded by Mr. Hunzeker, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved Resolution 2023-19, Setting the Public Hearing on the Adoption of the Budget for August 4, 2023 at 9:00 a.m. at the current location.

**FIFTH ORDER OF BUSINESS**

**Financial Matters**

Mr. Almand presented for the Board's Consideration:

**Draw Requests**

**Requisition List for Draw No. 65  
Lakewood Centre & NW Sector  
Pre-Funding**

On MOTION by Mr. Hunzeker, seconded by Mr. Almand, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved Draw No. 65 - Lakewood Centre & NW Sector – Pre-Funding.

**Requisition List for Draw No. 44  
The Villages of Lakewood Ranch South  
Pre-Funding - Landowner/County  
Construction Funding Agreement**

On MOTION by Mr. Hunzeker, seconded by Mr. Almand, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved Draw No. 44 - The Villages of Lakewood Ranch South – Pre-Funding.

**Requisition List for Draw No. 21  
Northeast Sector  
Pre-Funding**

On MOTION by Mr. Hunzeker, seconded by Mr. Almand, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District approved Draw No. 21 - Northeast Sector – Pre-Funding.

**SIXTH ORDER OF BUSINESS**

**Compilation Report**

There were no comments to the financial statements.

**SEVENTH ORDER OF BUSINESS**

**Staff Reports**

**Attorney's Report** – No Report

**Manager's Report** – Ms. Gaarlandt confirmed quorum for the July 7<sup>th</sup> meeting.

**Engineer's Report** – No Report

**Executive Director's Report** –

**Executed Documents**

Ms. Ross introduced Tracy Caridi, who handles development invoicing and project files for the Stewardship as well as invoicing for BRU.

**EIGHTH ORDER OF BUSINESS**

**Supervisor Requests**

There were no Supervisor requests.

**NINTH ORDER OF BUSINESS**

**Audience Comments**

There were no audience comments.


**TENTH ORDER OF BUSINESS**

**Adjournment**

Mr. Jensen asked for a motion to adjourn the meeting.

On MOTION by Mr. Almand, seconded by Mr. Hunzeker, with all in favor, the Board of Supervisors of the Lakewood Ranch Stewardship District moved to adjourn the June 2, 2023 meeting.

  
Secretary/Assistant Secretary

  
Executive Director